

Keshav Mahavidyalaya
University of Delhi

Notice

All the students of **2nd Semester** are informed that the combined option form for **Skill Enhancement Course - 3 (SEC-3), Value Addition Course – 3 (VAC-3) and Generic Elective – 3 (GE-3)** for the upcoming 3rd semester will open **on Friday, 23rd May 2025, 10:00 AM**. The last date to fill the form is **Friday, 30th May 2025 (5:00 PM)**.

The list of **SEC-3, VAC-3 and GE-3** options and instructions are enclosed. Students are required to read the instructions properly before filling the option form.

The students, **excluding those enrolled in BMS**, are required to fill the option form using **the institutional e-mail id only**. **The BMS students must use their email used on Samarth Portal**.

The **Option Form for filling the choices for SEC-3, VAC-3 and GE-3 for all the programs** is available at the following link:

<https://forms.gle/juH8hMx4bKKY63BZ9>

The form will be closed at 5:00 PM, Friday, 30th May 2025.

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Vice Principal

Instructions to fill the Skill Enhancement Course - 3 (SEC-3) Option Form, 2025-26

The students are hereby informed to give preferences for Skill Enhancement Course (SEC) to be studied in the forthcoming Semester III (Academic Session 2025-26). Please read the following very **carefully** before filling the form:

Under no circumstances paper once allotted will be changed by the college.

All students are strictly advised, according to the University of Delhi guidelines, they cannot study paper with same (or similar) title/syllabus under SEC, if a similar (or same) paper exists in their respective Discipline Specific Core/Elective. Also, SEC-3, GE-3 and VAC-3 cannot be same or similar.

If you had studied (or will be studying) any paper offered from the list in any previous semester(s), under any head: DSC/DSE/GE/VAC/SEC, then that particular paper will have least priority in the priority list.

(A) Lists of SEC Papers, their syllabi and pre-requisites can be found on the following link-
https://www.du.ac.in/uploads/new-web/21092022_SEC.pdf
https://www.du.ac.in/uploads/new-web/28032023_SEC.pdf and
https://www.du.ac.in/uploads/new-web/26092023_NEP_101_notification_SEC.pdf

(B) The following options are being offered in our college (for which the classes will be held in our college campus).

Skill Enhancement Courses offered in our college:

1. Analytics and Computing with Python
2. Back End Web Design and Development (Pre-requisite*: Front End web Design and Development)
3. Basic It Tools
4. Basics of Food Science and Nutritions
5. Communication in Everyday Life
6. Finance for everyone
7. Healthy and Sustainable food Choices
8. IT skills and Data Analysis - II (Pre-requisite*: IT skills and data analysis-I)
9. Mathematical Modelling with excel (Pre-requisite /eligibility criterion*: Class XII pass with Mathematics)
10. Negotiation and Leadership
11. Network Flows
12. Personal Financial Planning
13. Programming with Python
14. Working with People

**Pre-requisite mean that you must have prior knowledge as mentioned.*

(C) There are **some other SEC options** also, given in the list of SEC courses (https://www.du.ac.in/uploads/new-web/21092022_SEC.pdf, https://www.du.ac.in/uploads/new-web/28032023_SEC.pdf and https://www.du.ac.in/uploads/new-web/26092023_NEP_101_notification_SEC.pdf which may be offered by some other college from the 'Cluster of Colleges' our college belongs to. **The classes for those SEC courses (if offered by any of those colleges) will be held in other college(s) of the Cluster and if you choose to study that paper you have to go there to attend the classes at your own expense.**

(D) **The college will not allot an SEC paper, if it has been studied by the student as a CORE/GE/DSE/VAC/SEC/AEC paper in previous semester(s) or will be studied in the forthcoming semesters as CORE/GE/DSE paper, in the present visibility of the available syllabi, as on date.**

Instructions for Value Addition Course - 3 (VAC-3) Option Form 2025-26

1. A student who pursues any undergraduate programme in the University and its Colleges, is offered a pool of Value Addition Courses, from which they have to choose one to study in the third semester.
2. Our college is offering 14 Value Addition Courses as listed below.
3. Please fill the form only once. Multiple submission of form shall exclude you from the allotment process. Please use your official email address issued by the college to access and fill this form.
4. All the fields are mandatory to be filled.
5. Enter the details carefully and verify them before submitting the form.
6. You have to select one and only one paper for each of the preferences, otherwise you won't be able to submit the form. You have to fill all of these Value Addition Courses in the order of your preference. The Preference 1 is to be given to the course of the most interest to you and Preference 14 to be given to the course of the least interest to you.
7. You shall be allotted Only One course by the college which will be different from the one that you studied/appeared in the previous semester(s) examination(s).
8. The Papers that you have studied in the previous two semesters should be given the least preferences.
9. The allotment shall be done by the college on FIRST COME FIRST SERVED basis as per student preferences as best as possible and subject to availability of seats in a particular course.
10. Selecting a particular course as the Preference 1 does not ensure the allotment of the same course to that student.
11. Although it is highly unlikely, but you may be allotted with the course of least interest to you as well.
12. Upon the successful submission of this form, an auto-generated mail shall be sent to your email id. You are advised to retain the email for future requirements, if any.

Value Addition Courses offered in our college:

1. Constitutional Values and Fundamental Duties
2. Culture and Communication
3. Digital Empowerment
4. Ecology and Literature
5. Ethics and Culture
6. Financial Literacy
7. Science and Society
8. Swachh Bharat
9. The Art of Being Happy
10. The Gita for Holistic Life
11. Vedic Mathematics – I
12. Vedic Mathematics – II
13. Vedic Mathematics – III
14. Yoga: Philosophy and Practice

Instructions for Generic Elective - 3 (GE-3) Option Form 2025-26

Please read the instructions given below carefully before filling the Option Form:

A student taking admission in any undergraduate course from 2022 onwards in Delhi University is required to study a Generic Elective (GE) paper in the 1st semester onwards. Generic Electives are a pool of courses meant to provide multidisciplinary or interdisciplinary education to students. These courses are offered by various disciplines of study (excluding the GEs offered by the parent discipline), in groups of odd and even semesters, from which a student can choose.

1. A student may be awarded Minor in a discipline, on completion of VIII Semesters, if he/she **earns minimum 28 credits from seven GE papers (including 3 mandatory papers)** of the same discipline.
2. The student must read the Delhi University undergraduate curriculum framework 2022 (UGCF 2022) carefully before filling the option form. The same is available at https://centenary.du.ac.in/userfiles/downloads/02032022_UGCF_compressed.pdf
3. The syllabus for each GE-3 course is available on the University website. For any query, the student may contact the TIC of the respective department.
4. The student must fill all the preferences for **GE-3** papers offered by the college carefully.
5. The **GE-3** would be allotted on the basis of the number of times a student has studied GEs of a particular discipline in previous semesters as well as on **first-come first-get** and in order of preference given by the student.
6. College reserves the right to allocate **GE-3** option to the students irrespective of the preferences.
7. a) The minimum number of students in a class/section is 20. The maximum number of students in a class/section is 60.
b) Any **GE-3** paper, which is opted by **less than 20** students shall not be offered in the upcoming semester as per Delhi University Notification No. Acad.I/Class size/2023/R-4425 dated 28th July 2023.
8. Students **who will not abide by the deadline of filling the GE-3 option form, will be allotted GE-3 by the college** as per the availability of seats in particular GE papers.
9. The students, **excluding those enrolled in BMS**, are required to fill the option form using the **institutional mail id** only. **The BMS students must use their email used on Samarth Portal.**
10. **GE-3** paper once allotted will not be changed under any circumstances.
11. The **GE-3** option chosen by a student **should not be similar (similarity of not more than 30%) to any of the DSC/DSE papers** mentioned in their respective undergraduate UGCF syllabi.
12. As per the Undergraduate Curriculum Framework – 2022, students can choose a GE-3 course from the pool of **GE-3** or a **DSE** course from the pool of **DSE-1 (Discipline Specific Elective-1)** courses. For DSE-1 courses, the students are informed to contact the respective departments.

You are strongly advised to **go through the Undergraduate Curriculum Framework 2022** available on the above link.

Caution: *This form is not editable. GE-3 paper once allotted will not be changed under any circumstances. Fill the form very carefully.*

